



INDUSTRIAL SUPERVISOR EVALUATION FORM

1. This industrial supervisor evaluation form is strictly **CONFIDENTIAL**. Please do not expose this form to the student.
2. This form is to be filled by **INDUSTRIAL SUPERVISOR**.
3. Please return this form directly to

Academic Supervisor: _____

SCHOOL OF QUANTITATIVE SCIENCES, UUM COLLEGE OF ARTS AND SCIENCES,
UNIVERSITI UTARA MALAYSIA, 06010 SINTOK KEDAH.

OR FAX TO: 04-9286309

Student's Name : _____

Matric Number : _____

Program : _____

Organisation : _____

Industrial Supervisor : _____

Date : _____

Organization's Stamp : _____

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Please **circle** the most appropriate number to indicate the level of performance concerned.

Sila bulatkan nombor yang paling sesuai untuk menunjukkan tahap prestasi berkenaan.

	Unacceptable <i>Tak memuaskan</i>	Good <i>Baik</i>	Excellent <i>Cemerlang</i>		
Work Discipline					
<i>Disiplin Kerja</i>					
1. Punctuality of working <i>Ketepatan waktu bekerja</i>	1	2	3	4	5
2. Able to follow instructions <i>Dapat ikut arahan</i>	1	2	3	4	5
3. Willing to accept responsibility and dependability <i>Bersedia menerima tanggung jawab dan berdikari</i>	1	2	3	4	5
Teamwork					
<i>Kerja Berkumpulan</i>					
4. Attitude <i>Sikap</i>	1	2	3	4	5
5. Able to work in a group <i>Boleh bekerja dalam kumpulan</i>	1	2	3	4	5
6. Possesses initiative <i>Mempunyai inisiatif</i>	1	2	3	4	5
7. Able to lead peers <i>Boleh memimpin rakan sebaya</i>	1	2	3	4	5
Communication Ability					
<i>Keupayaan Komunikasi</i>					
8. Written <i>Tulisan</i>	1	2	3	4	5
9. Oral <i>Lisan</i>	1	2	3	4	5
Work Performance					
<i>Prestasi Kerja</i>					
10. Able to propose ideas /solutions <i>Mampu mencadangkan idea/ penyelesaian</i>	1	2	3	4	5
11. Able to analyze logically <i>Mampu menganalisa secara logik</i>	1	2	3	4	5
12. Able to provide appropriate viewpoints <i>Mampu mengemukakan pendapat yang sesuai</i>	1	2	3	4	5
13. Demonstrate analytical skill readily <i>Menunjukkan kemahiran analitik dengan spontan</i>	1	2	3	4	5
14. Able to make well-reasoned and sound decisions <i>Mampu membuat keputusan yang baik dan bijak</i>	1	2	3	4	5
15. Possesses adequate IT skill <i>Mempunyai kemahiran IT yang mencukupi</i>	1	2	3	4	5
16. Work productivity <i>Produktiviti kerja</i>	1	2	3	4	5
17. Work quality <i>Kualiti kerja</i>	1	2	3	4	5
18. Willingness to learn <i>Cenderung untuk meningkatkan pengetahuan</i>	1	2	3	4	5

$\frac{\quad}{90} \times 40$

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B. Feedback from Industry

Maklum balas daripada industri

1. Does this student possess characteristics needed by your organisation?
Adakah pelajar ini memiliki ciri-ciri yang diperlukan oleh organisasi anda?

If 'YES' (Please give your comments) _____

If 'NO', why? _____

2. Do you think that this student is suitable to work in your organisation?
Pada pendapat anda, adakah pelajar ini sesuai bekerja di organisasi anda?

If 'YES' (Please give your comments) _____

If 'NO', why? _____

3. Please do not hesitate to put forward any comments regarding any skills and knowledge that you feel are lacking in your supervisee. Your comments will surely help us to strengthen our programme.

Tuan/Puan dialu-alu untuk mengemukakan sebarang komen tentang sebarang kemahiran atau pengetahuan yang anda rasa lemah atau kekurangan pada pelatih.. Sememangnya komen anda dapat membantu pihak UUM memperkemaskan lagi program sedia ada.

Thank you for your valuable time.